

**Proforma- I- REGISTRATION OF COLLEGE NSS UNIT for the year 20\_\_ - 20\_\_.**  
**(Last Date of Submission – in the Planning Session of respective District/Zone)**

<b>A- College Details-</b>	
Name of the College :- _____	
Postal Address :- _____	
Tel. No. _____	Fax No. _____ Email ID _____
Status of the College :- a. Grants – Government / Government Aided / Un Aided / _____	
b. Minority / Non- Minority – if Minority, pl state- Linguistic/ Religious/ _____	
Total No's of students in Degree College - Male _____ Female _____ Total _____	
Name of the Principal : _____	
Contact details- Mobile No. _____	Email ID. _____
Tel. No, _____	Fax No. _____
Bank A/C Details (NSS)- Name of the Bank/ Branch _____	
Account No. _____	IFSC/MICR Code _____
Signatories- Name 1. _____	2, _____

<b>B. Allocated Students strength for NSS for the year</b>
On the basis of the College Regular Activities, Special Camp & trained Programme Officers during the previous year, the NSS Programme Co-ordinator allocate the NSS Unit & Students strength to the College for the current academic year for Regular & Special Camp activities. The allocated student strength is regularizes for the respective year subject to ....
1) Submission of the Registration Performa, 2) Acceptance of allocated student strength
2) Commitment to conduct the Residential Special Camp with 50 % of the Enrolled Strength

<b>C. Details of the NSS Programme Officers for the year ( At least one NSS PO must be FEMALE)</b>	
<b>Contact details of the Programme Officer</b>	<b>Other details</b>
Name: (M/F) _____	Subject you taught in College: _____
Mobile No. 1. _____	Date of Appointment as P.O.: _____
2. _____	Completed NSS Orientation at TISS / ETI:-YES / NO
Email Id:- _____	If Yes, - No. of Course _____ Year _____
Name: (M/F) _____	Subject you taught in College: _____
Mobile No. 1. _____	Date of Appointment as P.O.: _____
2. _____	Completed NSS Orientation at TISS / ETI:-YES / NO
Email Id:- _____	If Yes, - No. of Course _____ Year _____
Name: (M/F) _____	Subject you taught in College: _____
Mobile No. 1. _____	Date of Appointment as P.O.: _____
2. _____	Completed NSS Orientation at TISS / ETI:-YES / NO
Email Id:- _____	If Yes, - No. of Course _____ Year _____

<b>D. Brief Statistical Details of the Previous Year: (Regular Activity &amp; Special Camp)</b>	
No. of Student Enrolled in <b>Regular NSS</b> _____	No. of Volunteer attended <b>Special Camp</b> : _____
Name of the Adopted Area/Village _____	Date of the Camp, from _____ to _____
Tal. _____ Dist. _____	Venue of the Camp _____
No. of Student Completed 120 hrs. _____	At / Post- _____
No. of Student Completed 240 hrs. _____	Tal. _____ Dist. _____
Audited Statement submitted: (YES/NO) _____	Audited Statement submitted: (YES/NO) _____

<b>E. Details of the Students Leaders for the year</b>			
Male/Female students on every 100 Enrolled student expected to attend the leadership Training Camp.			
<u>Name</u>	<u>Class</u>	<u>Mobile No.</u>	<u>Email Id</u>
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____

<b>F. Information about the Adopted Area:- It is expected that....</b>	
a. Every NSS volunteer must work at least 80 hours in the adopted area in two different projects	
b. Every NSS unit must have One adopted area.{i.e. if a College has 3 Units, it must have 3 adopted areas}	
Adopted Area for <b>Regular Activities</b> (with proper address and name of the contact person)	
1. Exact address _____	Name of local contact person _____ Contact No. _____
2. Exact address _____	Name of local contact person _____ Contact No. _____
3. Exact address _____	Name of local contact person _____ Contact No. _____
Adopted Area / Village for <b>Special Camping under Swachh Bharat Abhiyan / MUNIJAN</b>	
# Camp venue/place of accommodation _____	
# Name of the village. slum _____	
# At post _____	Tal _____ Dist _____
# Name of the contact person _____ Mobile / Land Line No. _____	

<b>G. Information about the College NSS Advisory Committee</b>			
Sr	Composition	Name of the member	Contact details
1.	Principal, <b>Chairperson</b>		
2.	Staff member having social work background - <b>Member</b>		
3	Staff member having social work background - <b>Member</b>		
4	Representative of the Development Department- <b>Member</b>		
5	Representative from the Adopted Area - <b>Member</b>		
6	N.S.S. Student Leader (Male) <b>Member</b>		
7	N.S.S. Student Leader (Female) <b>Member</b>		
8	NSS Dist. Coordinator (invitee) <b>University Representative</b>		
9	N.S.S. Programme Officer, <b>Secretary</b>		

<b>H. Principal's Desk...</b>	
Suggestion- a. To improve the efficiency of N.S.S. Activities _____	
_____	
b. Expectation from University NSS Cell _____	
_____	
<b>Undertaking – I Undertake .....</b>	
a) To accepts the allocated strength to our College NSS unit & to conduct the Special Camp with 50% of the enrolled strength of NSS Volunteers	
b) To provide required infrastructure and administrative support to the NSS Unit for its smooth function	
c) To appoint the NSS Programme Officer as per Unit (Male/ Female) as per guideline provided by University NSS Cell and to depute Untrained Programme Officers for the Orientation /Refresher/Training at ETI, Ahmednagar during the year & to attend meeting as and when called by the University NSS Cell / State NSS Cell/ Regional NSS Directorate }	
d) To depute NSS volunteers for various programmes/workshops/meetings/Leadership/Camp/ emergency/ relief/etc. related work as and when called by the University NSS Cell.	

<b>College Code / File No.</b> _____		
<b>Date :</b> _____		
<b>Place :</b> _____	College Seal	Signature of the Principal